

TITLE	NT Government Sport Voucher Scheme		
Issue Date	June 2020	Next review due	June 2021
Version No	VS1.1		
Applies to	Equestrian Northern Territory (ENT) Membership		
Drafted by	Susanne Brutsch (SB) – Administration Manager		
Authorized by	Anne-Marie Cruickshank – ENT Chair		
Related Legislation / Guidance Material:			
https://nt.gov.au/data/assets/pdf_file/0005/362318/sport-voucher-scheme-policy-2019.pdf			

1. PURPOSE

The purpose of this policy is to establish clear guidelines on how the NT Government Sport Voucher Scheme will be transacted between the parent/guardian and ENT.

2. OUR POLICY

- 2.1 The voucher must be redeemed for actual amount of the vouchers value (for example: if a voucher is used for registration costing \$80, the voucher is deemed as surrendered, the parent/guardian will not be issued a refund for the remaining \$20 and the provider can only claim \$80 for that voucher upon redemption with the Department).
- 2.2 Vouchers cannot be 'banked' or credited against a child/account for future use
- 2.3 If a child is withdrawn from an event (for example: a dressage clinic) subject to medical / vet certificate ENT will hold the voucher in credit to the end of the current calendar year. If the voucher is not redeemed by then the funds will remain with ENT. No cash refunds will be given.
- 2.4 If ENT cancels the event the funds can be forwarded to one of our affiliated clubs subject to their agreement.

Signed by:



Anne-Maire Cruickshank, Chair Equestrian NT

Date: 05/06/20

Author	Status	Date	Version	Approved Changes	Date Approved
SB	Initial draft	04/06/20	1.1	Approved for publication by ENT Board	05/06/20